

Albert F. Johary, M.D., P.C.  
1320 Center Drive; Suite 100  
Dunwoody, Georgia 30338  
Phone ~ 770.730.8908 Fax ~ 770.730.8230

January 2, 2013

To All Patients of Dr. Albert F. Johary, M.D., P.C.

I, \_\_\_\_\_ agree that my insurance information, address and phone numbers are all correct. I realize that the veracity of this information is important so that Dr. Johary can, as a courtesy, file for my claim. If the claim is not paid in full by the insurance company, I agree that I am responsible for the balance. It is NOT considered a guarantee of coverage if Dr. Johary or his office staff call and receive authorization from the insurance company on the day of my service. It is my responsibility to know my insurance and make sure I am covered for the services I am receiving. While we will do everything we can to help, please understand that we cannot guarantee coverage.

Please be aware that our policies on billing and balances are changing. We understand everyone has personal issues and we will do everything possible to help you resolve your bill. Your bill is expected to be paid in full within 30 days. If this is not possible, please contact our office to discuss a payment arrangement with our billing department. Once an arrangement has been decided and agreed upon, you will be responsible for the agreed payment. If you miss a payment, you will be turned over to our collection agency. If there is an emergency, please call us as soon as possible to let us know and we will try to work out a plan for you. Once you have been turned over to the collection agency, we will no longer be able to see you as a patient. We will handle your medical/medication needs for up to one month, after which you will need to seek a new physician to manage your healthcare.

We look forward to treating you. We value you as a patient and will continue to do our best to keep you healthy in the years to come.

Sincerely,

Albert F. Johary, M.D., P.C.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date